附件2：

**应聘人员信息登记表**

应聘岗位： 填表时间： 年 月 日

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 姓 名 | |  | | 性 别 | |  | | 出生年月 |  | | 电 话 | | |  | | |  | |
| 籍 贯 | |  | | 婚 否 | |  | | 政治面貌 |  | | 邮 箱 | | |  | | |
| 专 业 | | | |  | | | | 学 历 |  | | 特 长 | | |  | | | 照片 | |
| 身 份 证 号 | | | |  | | | | 英 语 |  | | 计算机 | | |  | | |  | |
| 现 住 址 | | | |  | | | | | | | | | | | | |
| 家 庭 住 址 | | | |  | | | | | | | | | | | | |
| 紧 急 联 系 人 | | | | |  | | | | 电 话 | | |  | | | 关 系 | | |  |
| 工作经历 | 起止时间 | | | | 工作单位 | | | | | | | 离 职 原 因 | | | | | | 证明人 |
|  | | | |  | | | | | | |  | | | | | |  |
|  | | | |  | | | | | | |  | | | | | |  |
|  | | | |  | | | | | | |  | | | | | |  |
| 家庭  成员 | 姓 名 | | | | 关 系 | | | 工 作 单 位 | | | | 职 务 | | | | | | 联系电话 |
|  | | | |  | | |  | | | |  | | | | | |  |
|  | | | |  | | |  | | | |  | | | | | |  |
|  | | | |  | | |  | | | |  | | | | | |  |
|  | | | |  | | |  | | | |  | | | | | |  |
| 教育经历 | 起止时间 | | | | 院校名称 | | | | | | | 专业/培训内容 | | | | | | 学历 |
|  | | | |  | | | | | | |  | | | | | |  |
|  | | | |  | | | | | | |  | | | | | |  |
|  | | | |  | | | | | | |  | | | | | |  |
|  | | | |  | | | | | | |  | | | | | |  |
| 可到职日期 | | |  | | | | 目前薪资 | | |  | | | 期望薪资 | | |  | | |
| 招聘信息来源 | | | 报纸 网络 介绍人 招聘会 其它 | | | | | | | | | | | | | | | |

**本人保证所填内容真实，如有虚假，公司将无条件解除劳动合同，并不给予经济补偿。**

**本人签名：**